

Digital Skills Training Guide

As part of CSR efforts in support of the Digital Skills for Life programme and Digital for Life movement by IMDA, Micron Technology Singapore organised digital skills trainings and developed step-by-step guides to equip seniors with digital knowledge and skills to conduct daily tasks and navigate the digital space. This initiative brought in new volunteering opportunities to all Micron Singapore employees to contribute back to the society.



In support of:



Google Maps

谷歌地图



In support of:

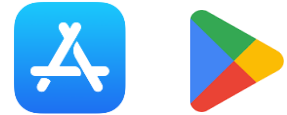




Get started with Google Maps 开始使用 Google 地图

You can use Google Maps on your computer or use the Google Maps app on your phone or tablet.

您可以在电脑上使用Google地图，也可以在手机或平板电脑上使用Google 地图应用程序。



If you are using phone/ tablet, please download Google Maps from Apps Store/ Play Store.

手机或平板电脑用户请于Apps Store / Play Store 下载Google地图应用程序。

Please sign in to continue to Google Maps.

请登录谷歌地图。

FIND GOOGLE MAPS IN ANOTHER LANGUAGE 更改谷歌地图语言

1. Open the Google Maps app, tap your profile picture or initial Account Circle and then **Settings**.

打开 Google 地图, 点按您的个人资料照片或姓名首字母缩写 帐号 圆圈图标, 接着点按设置。

2. Choose **App Language** and select language.

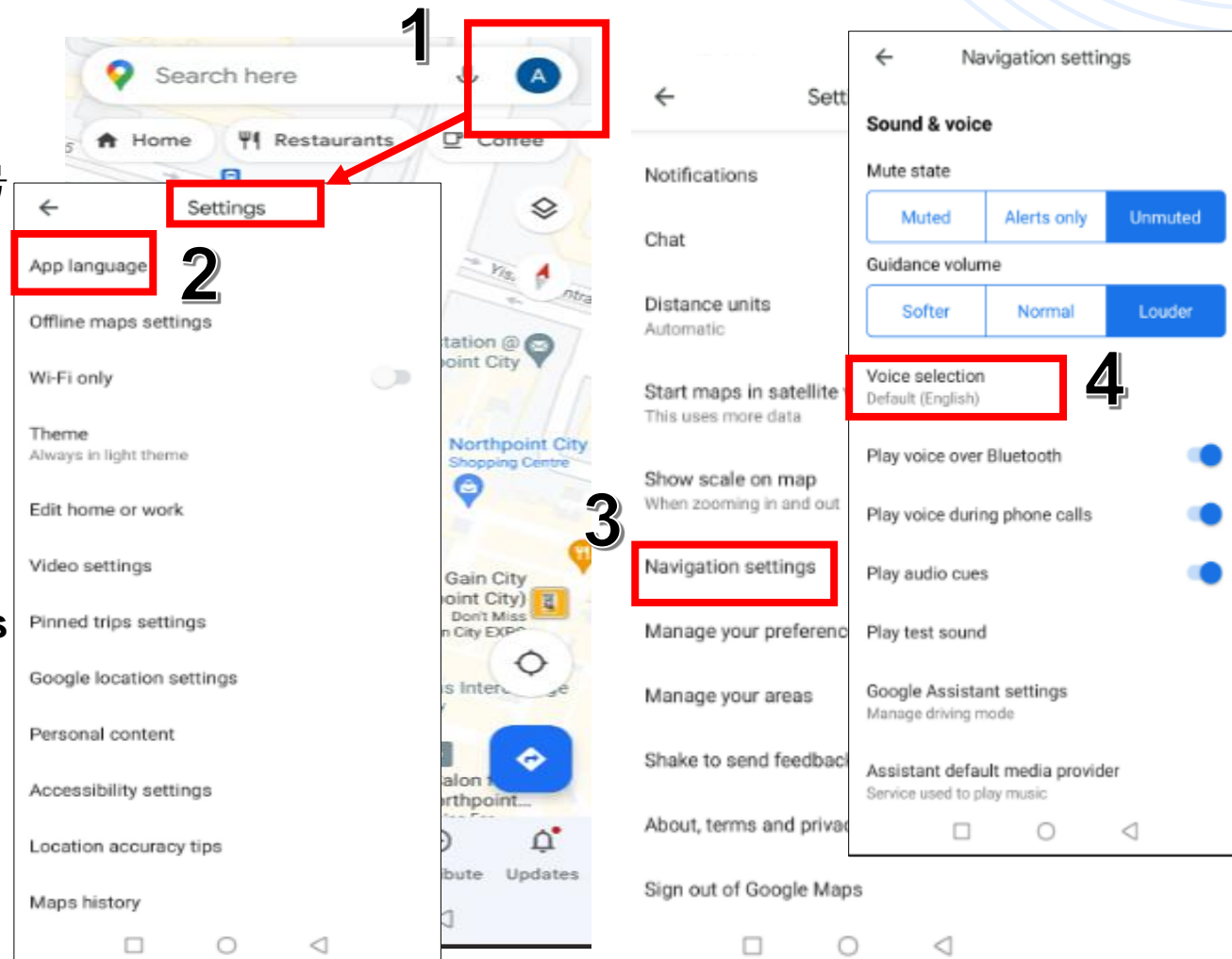
选择“应用语言” 并选择语言。

3. To change your navigation language, tap **Navigation settings** and then **Voice**.

点按导航设置 接着点按语音。

4. Choose a voice language.

选择语音语言。



SET YOUR HOME ADDRESS

设置家庭住址

Find directions from your home quicker when you set your home address.

设置家庭住址后，可以更快查询从家出发的路线。

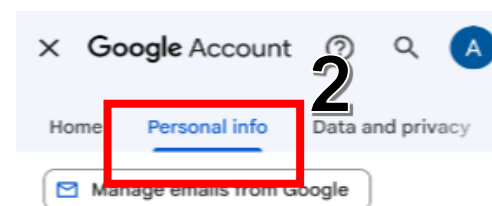
1. On your phone or tablet, open your device's Settings app .

在手机或平板电脑上，打开设备的“设置”应用 设置。



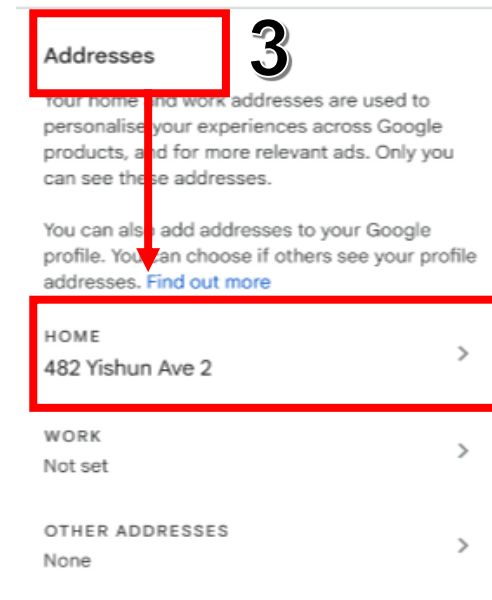
2. Tap Google and then Manage your Google Account and then Personal info.

依次点按 Google 然后 管理您的 Google 帐号 然后 个人信息。



3. Under “Addresses”, tap Home

在“地址”下，点按“家”。



4. Enter your address & Save.

输入您的地址并保存。



PICK AN ICON FOR HOME

为家选择图标

1. On your phone or tablet, open the Google Maps app & tap **Saved** place.

在手机或平板电脑上，打开 Google 地图应用，点按“已保存”图标 保存地点。

2. Under “Your lists,” tap Labeled.

在“您的列表”下，点按已加标签的地点。

3. Next to “Home”, tap More and then Change icon.

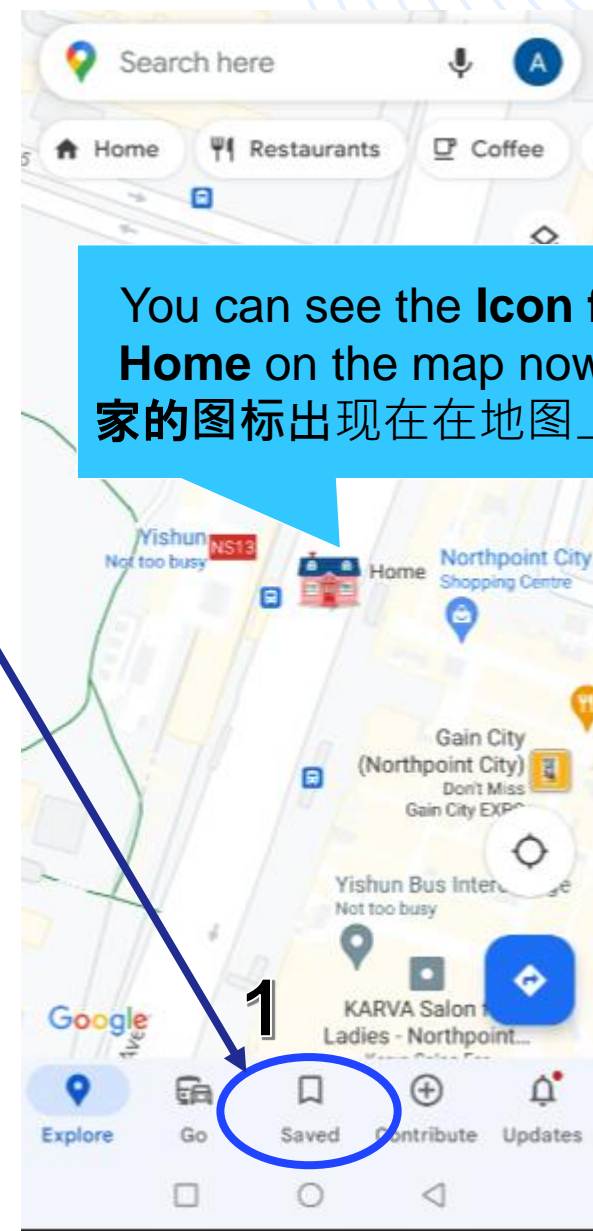
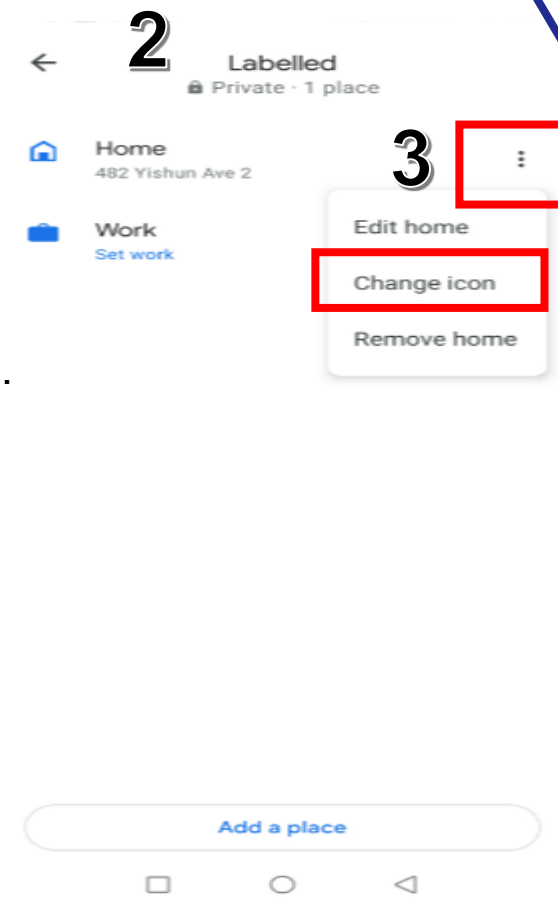
在“家” 旁边，点按“更多”图标, 然后更改图标。

4. Select an icon for your home or work.

为您的家或工作单位选择一个图标。

5. Tap Save.

点按保存。



GET DIRECTIONS & SHOW ROUTES

查询和显示路线

1. In Google Map, search for your destination or tap it on the map.

搜索您的目的地，或在地图上点按目的地。

2. In the bottom left, tap **Directions**.

点按左下角的“路线”图标。

3. Choose your mode of transportation.

选择您的交通方式。

4. To choose another route in any transportation mode, select it on the map. Each route shows the estimated travel time on the map.

要选择另一条采用任意交通方式的路线，请在地图上选择该路线。每条路线都会在地图上显示预估的行程时间。

The image shows a sequence of four steps in Google Maps:

- Step 1:** A search bar at the top of the map interface is highlighted with a red box and a '1'. It contains the text 'Yishun Street 81, Goo...'. A microphone icon is visible to the right of the search bar.
- Step 2:** A map view is shown with a red location pin on 'GoodLife! @ Yishun'. A blue 'Directions' button is highlighted with a red box and a '2' in the bottom left corner of the map area.
- Step 3:** A route selection screen is shown. At the top, the destination 'Northpoint City' and the starting point 'GoodLife! @ Yishun' are listed. Below this, travel time options for different modes are shown: 3 min (car), 3 min (bicycle), 9 min (public transport), and 19 min (walk). The public transport option is highlighted with a blue background and a '3' next to it.
- Step 4:** A detailed public transport route list is shown. It includes:
 - A bus route with numbers 117, 858, 965, and 969, taking 9 minutes (14:57 - 15:06).
 - The 'North South Line' train route, taking 12 minutes (14:54 - 15:06), highlighted with a red background and a '4' next to it.
 - A bus route 811, taking 11 minutes (14:55 - 15:06).
 - A 'Walk' route via Yishun Ave 2, taking 19 minutes (1.5 km).

PIN YOUR TRIPS IN GOOGLE MAPS

在 GOOGLE 地图中为行程添加图钉

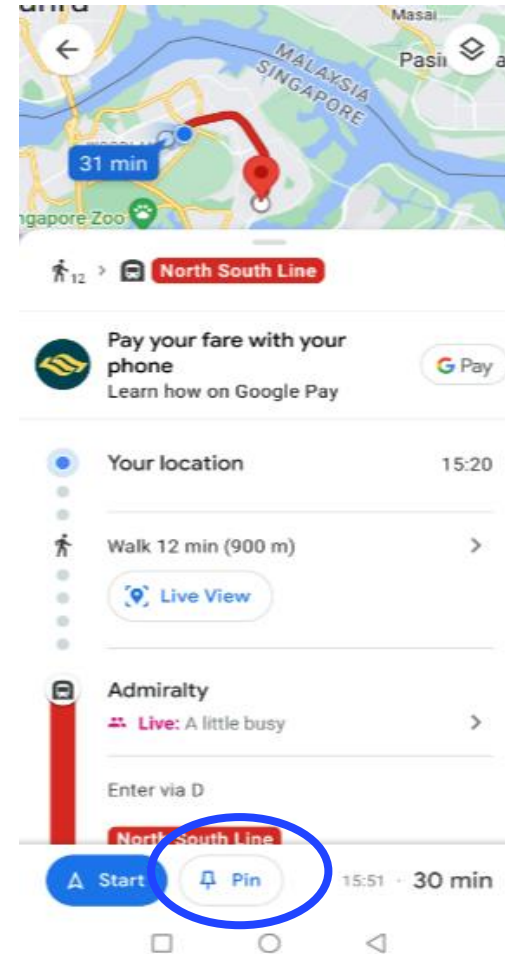
If you want to save a frequent trip, you can pin it.
如果您想保存某个常用行程，可为其添加图钉。

Important: This feature is only available on mobile.

此功能只能在移动设备上使用

For Driving and Transit, you can pin your favorite trips.
对于驾车和公交路线，您可以为自己喜爱的行程添加图钉。

At the bottom, tap **Pin**.
只需点按底部的“添加图钉”图标。



PIN YOUR TRIPS IN GOOGLE MAPS

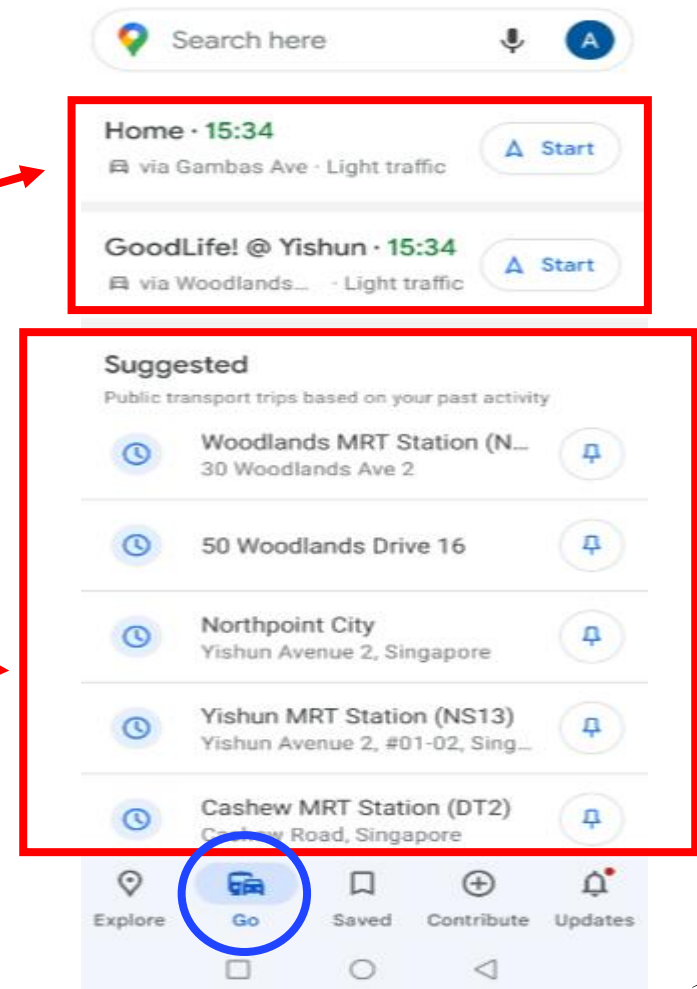
在 GOOGLE 地图中为行程添加图钉

If you pin a favorite trip, it shows up in the **Go** tab.

如果您为喜爱的行程添加了图钉，就能在“出行”标签页看到该行程。

The **Go** tab suggests several addresses to pin coming from your Search & Location History.

“出行”标签页会根据您的搜索或位置记录，列出多个可添加图钉的建议地址。



REMOVE A PINNED TRIP

移除已加图钉的行程

1. At the bottom, tap Go.

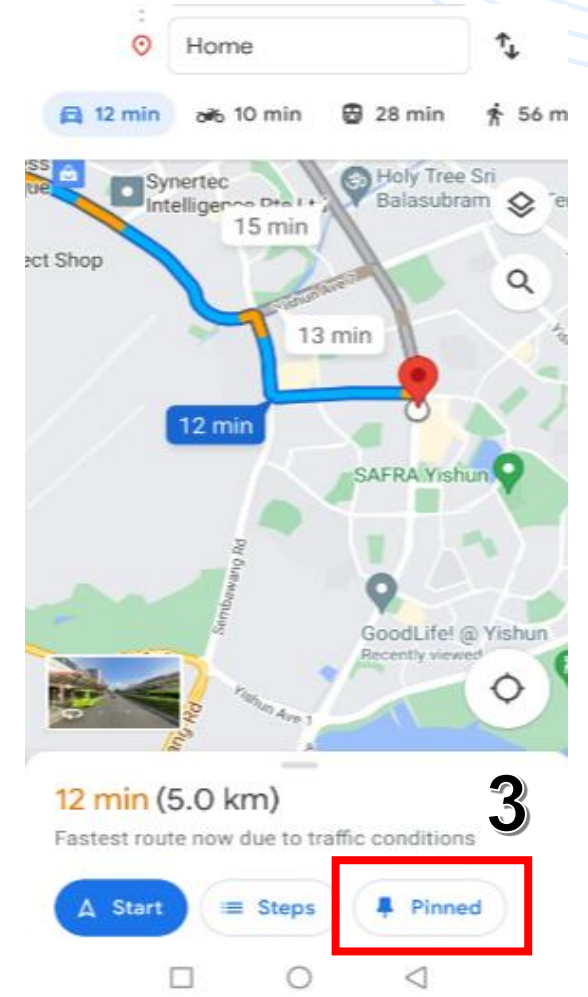
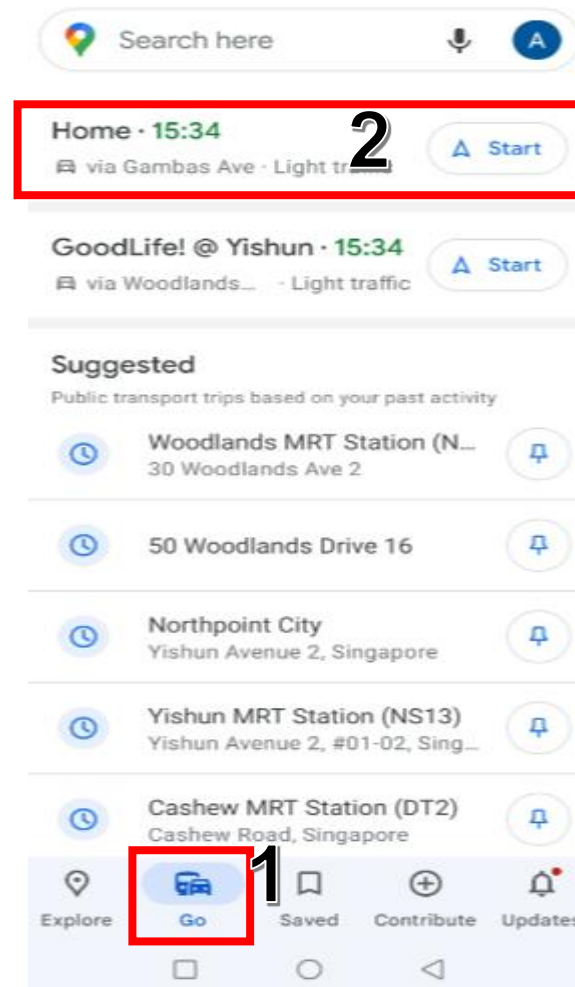
点按底部的“出行”图标。

2. Tap the pinned route you want to remove.

点按您要移除的已加图钉的路线。

3. At the bottom, tap Pinned and the route will be removed.

点按底部的“已加图钉”图标以移除行程。



SHARE YOUR REAL-TIME LOCATION WITH OTHERS 与他人分享您的实时位置信息

You can share your location to your children or friends when you lose your way.

当你迷路时，你可以分享位置给孩子或朋友

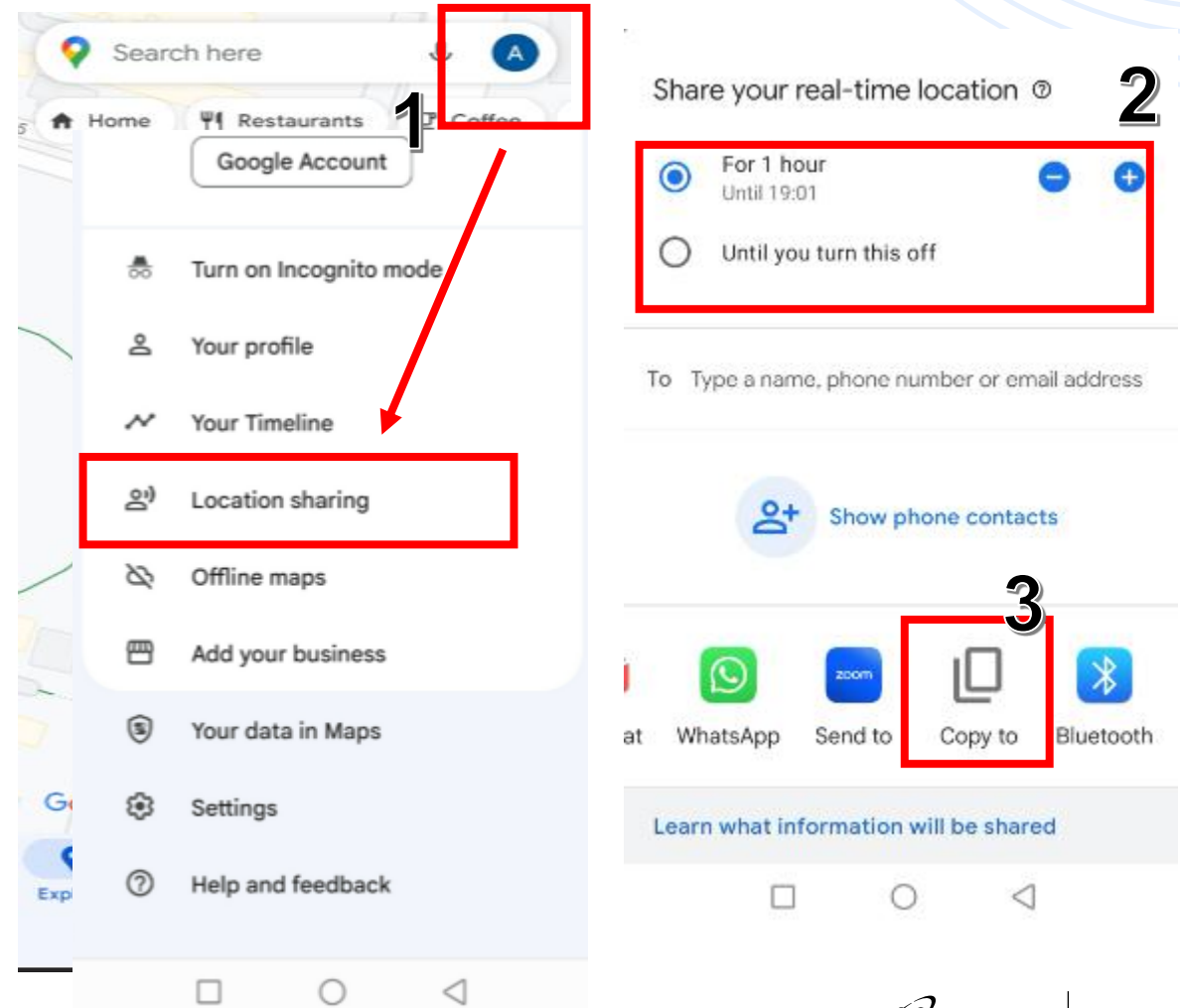
1. Tap your profile picture or initial Account Circle and then **Location sharing** and then **New share**.

点按您的个人资料照片或姓名首字母缩写“帐号”圆圈图标然后 **位置信息分享** 然后“添加用户”。

2. Choose the sharing time period, up to 24 hours. 选择分享的时间范围，最多 24 小时。

3. Tap Copy to clipboard. 点按复制到剪贴板。

4. To share the link with someone, paste the link into an email, text, or other messaging app. 请将该链接粘贴到电子邮件、短信或其他即时通讯应用中。



STOP SHARING LOCATION

停止分享实时位置

1. Tap your profile picture or initial Account Circle and then **Location sharing**.

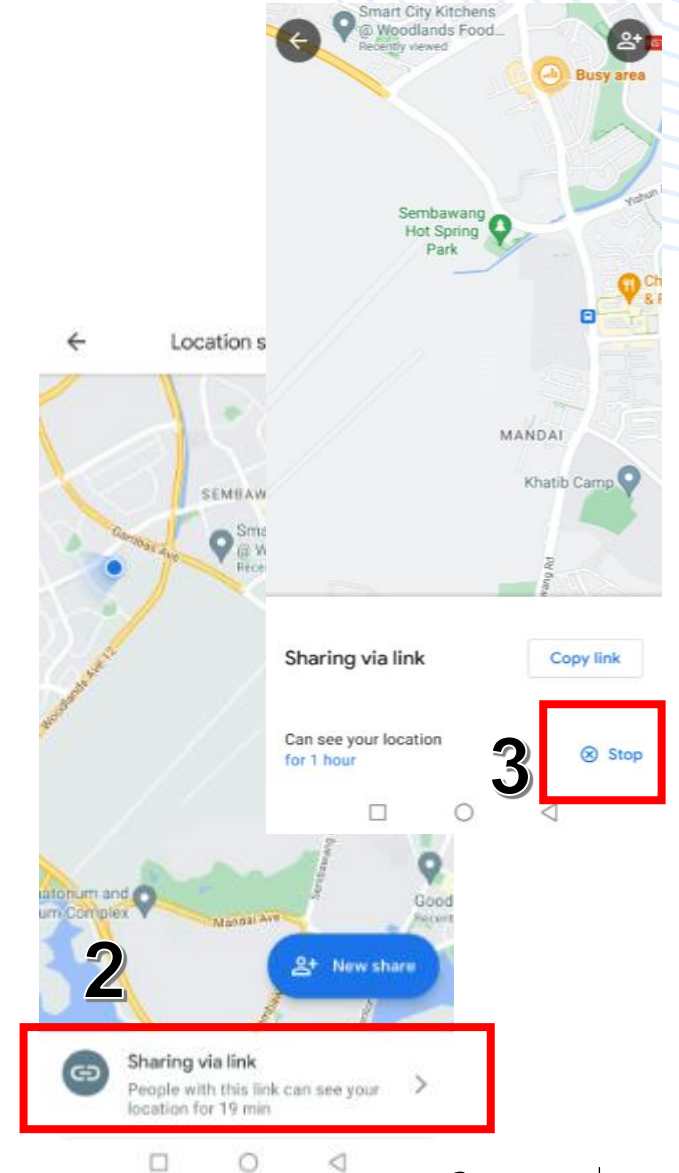
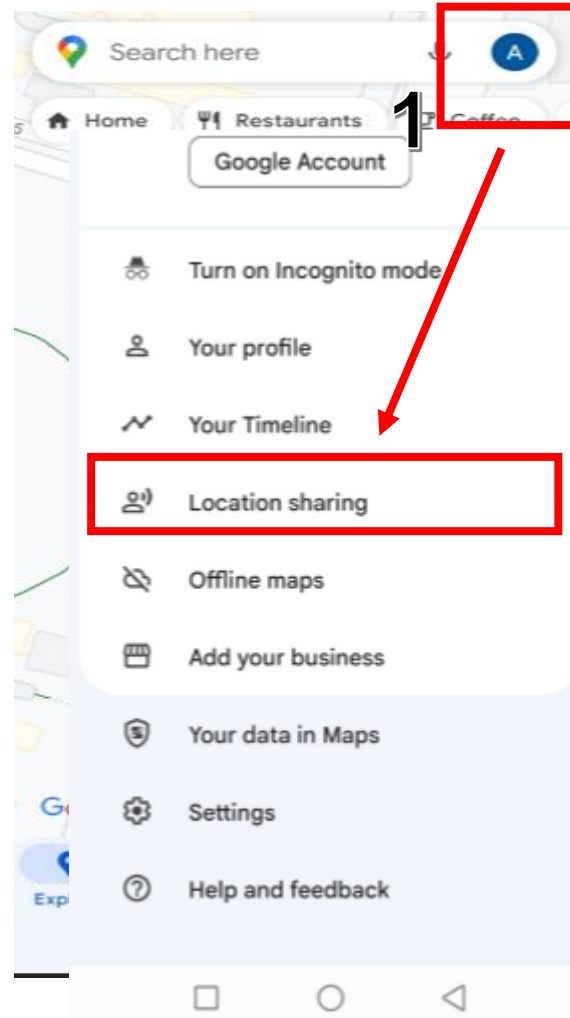
点按您的个人资料照片或姓名首字母缩写“帐号”圆圈图标 然后 **位置信息分享**。

2. Tap the link you don't want to share your location with anymore.

点按您想要停止分享位置信息链接。

3. Tap Stop.

点按停止。



THANK YOU !

感谢参与！



In support of:

